



**DEPARTMENTS OF THE ARMY AND THE AIR FORCE  
ARMY NATIONAL GUARD READINESS CENTER  
111 SOUTH GEORGE MASON DRIVE  
ARLINGTON, VIRGINIA 22204-1382**

NGB-ARP

10 March 2006

MEMORANDUM FOR Military Personnel Management Officers of all States, Puerto Rico, Guam, the US Virgin Islands, and the District of Columbia

SUBJECT: Army National Guard (ARNG) Post Deployment Health Reassessment (PDHRA) Program Personnel Instructions

1. The purpose of this memorandum is to outline procedures to request site visits and funding support from the National Guard Bureau (NGB) for the PDHRA Program.

2. National Guard Bureau (NGB), NGB-ARP, will provide funding in support of the PDHRA Program to execute the following missions:

a. To order Soldiers to active duty under Active Duty Operational Support (ADOS) provisions, formerly Active Duty Special Work, to conduct administrative support requirements of the mission. The Joint Force Headquarters (JFHQ) will consider the processing capabilities of Case Managers already assigned with respect to the number of Soldiers redeployed after March 2005 before requesting additional personnel funding. All Soldiers who redeployed after March 2005 must be offered the opportunity to receive the PDHRA interview. Soldiers redeployed earlier than March 2005 may voluntarily participate in PDHRA interview and should be encouraged to do so. To request additional personnel funding, the JFHQ will submit a letter of justification to NGB-ARP. The justification will reflect the total number of Soldiers redeployed after March 2005, the date and locations of the scheduled events and the number of support personnel requested to include name, rank, social security number, unit of assignment, and length of duty. NGB-ARP will review the request and allocate funds accordingly to support the mission. Submit a copy of all ADOS PDHRA support orders to NGB-ARP upon publication.

b. To fund pay, allowances, and travel for follow-on medical care appointments for Soldiers in receipt of an approved Line of Duty (LOD) determination from the PDHRA Interview process. The JFHQ will provide a point of contact for PDHRA LOD accountability to NGB-ARP no later than 15 March 2006. NGB-ARP will determine additional funding allotments for follow-up medical care appointments once interviews conclude and NGB-ARP receives an estimate of the number of Soldiers requiring follow-up care from the on-site PDHRA team.

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3. Submit the following information via email to request a site visit:

a. To schedule an on-site PDHRA visit, a minimum of 60 Soldiers must be present. There is no maximum. NGB-ARP will disperse multiple PDHRA teams to the same location for larger quantities of Soldiers. One PDHRA team can normally handle most company-sized units. Commanders are to consider any Individual Ready Reserve Soldiers that deployed with the unit in the count, if possible. Soldiers redeployed prior to 10 March 2005 can be included in the count and are eligible as long as the initial count of 60 is Soldiers redeployed after 10 March 2005.

b. The Unit Identification Codes (UIC) for all Soldiers scheduled for interview.

c. Date(s) and location(s) of the requested site visit. The date(s) of the visit must correspond to a given unit's normally scheduled weekend training assembly as PDHRA funding for pay, allowances, and travel does not exist with exception to follow-on medical care appointments.

4. Unit personnel will ensure that all Line of Duty's (LODs) processed by the DOD Site Visit personnel are completed in accordance with AR 600-8-4, MILPER Message Number 05-273 (Line of Duty Post Deployment Health Reassessment Policy) and 04-341 (Line of Duty (LOD) Contingency Operations Policy) the NGB-ARP Memorandum, SUBJECT: Army National Guard (ARNG) Line of Duty (LOD) Module.

In order to track Line of Duty Investigations (LOD's) completed in conjunction with the Post -Deployment Health Reassessment program the memorandum at enclosure 1 will be use when completing all PDHRA LODs. The unit will also make a comment in the Army National Guard (ARNG) Line of Duty (LOD) Module that this LOD was completed as part of the PDHRA program. The final approving authority for the LOD's will be IAW MILPER Message 04-341.

5. Points of contact for site visits are Sergeant First Class Michele Hubert or Sergeant Lorina Kern at DSN 327-9193 or (703) 607-9193. For funding: CW5 Rodger Shuttleworth or CW2 Richard Niehe at DSN 327-9472 or (703) 607-9472. Email addresses are michele.hubert@ng.army.mil, lorina.kern@ng.army.mil, rodger.shuttleworth@ng.army.mil, and richard.niehe@ng.army.mil.



MARIANNE E. WATSON  
Lieutenant Colonel, GS  
Chief, Personnel Division

## STATE LETTERHEAD

Office Symbol (600-8-1)

Date

MEMORANDUM FOR Commander, Unit Name, State National Guard, Address

SUBJECT: Line of Duty Determination First Name, Last Name, MI, SSN

1. The service member subject above completed a PDHRA Screening and was given a subsequent medical evaluation. The medical evidence has been reviewed and the following findings have been determined.
2. Line of Duty is **Approved** for injury/illness identified during a PDHRA screening completed on (date of screening). The IN LINE OF DUTY findings are documented by this correspondence. The approving and reviewing authority are the same.
3. Line of Duty is **Disapproved** for injury/illness identified during a PDHRA screening completed on (date of screening). The IN LINE OF DUTY findings are documented by this correspondence. The approving and reviewing authority are the same.

BY AUTHORITY OF THE SECRETARY OF THE ARMY:

Signature block